CITY OF COVID-19 Small Business Relief Grant STOCKTON Frequently Asked Questions

1. How will I know the status of my application?

Once you begin an application, you can check the status in Neighborly (pictured below):

Application Submitted

After the application period has closed and the applications have been reviewed, you will receive an automated message with the decision: approved, denied, or processed – needs additional information.

2. Will I be notified if I am approved?

Yes, an email will be sent to the email address listed on your application.

3. How long will it take to process my application?

All applications will be processed within 60 days.

4. I already received a grant from the City, can I still apply?

Yes, but priority will be given first to restaurants and businesses that have not received a grant yet.

5. Can the business be outside of Stockton, but the applicant lives in Stockton?

No, the physical business must be located within Stockton city limits.

6. Can the applicant live outside of Stockton, but the business be in Stockton?

Yes, the business must be operating within Stockton city limits.

7. Why is a business license number being requested as part of this grant?

A current and valid Stockton Business License number confirms that you are an actual business operating in the City of Stockton.

8. I do not have a W-9. Will my application be denied?

Your application will not be considered complete without a signed W-9. A blank W-9 form can be found in the Required Documents section of the application if you do not already have one.

9. Is the money taxable?

Yes

10. Do I need to do anything else once I receive the money?

Yes, businesses that receive grant funding will issued a 1099 form, by Visit Stockton, for tax reporting purposes. You should also maintain records to show and account for how you used the funds.

For program information contact

Stockton Economic Development | 209-937-8539 | <u>businessgrants@stocktonca.gov</u>

For application status contact

Visit Stockton | 209-938-1555 | grants@visitstockton.org.

Click link to apply -

https://portal.neighborlysoftware.com/stocktonca/Participant/Login